



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	PRAMATHESH BARUA COLLEGE, GAURIPUR
• Name of the Head of the institution	Mofizur Rahman Jodder
• Designation	Principal i/c
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03662281436
• Mobile No:	7002341603
• Registered e-mail	iqacpbc@gmail.com
• Alternate e-mail	pbcollegefeedback@gmail.com
• Address	Gauripur Ward No.4, P.O: Gauripur
• City/Town	Dhubri
• State/UT	Assam
• Pin Code	783331
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Gauhati University
• Name of the IQAC Coordinator	Dr. Gopal Ch. Barman
• Phone No.	03662281436
• Alternate phone No.	
• Mobile	9508083930
• IQAC e-mail address	iqacpbc@gmail.com
• Alternate e-mail address	pbcollegefeedback@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.pbcollege.co.in/upload/aqar/AQAR%202019-20.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.pbcollege.co.in/upload/acalendar/2020-21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70	2004	04/11/2004	03/11/2009
Cycle 2	B	2.42	2015	15/11/2015	14/11/2020

6. Date of Establishment of IQAC

17/05/2005

7. Provide the list of funds by Central / State Government**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education Department Govt. of Assam	Fee Waiver Scheme Grant	Govt. of Assam	2021	Rs. 5896914/-
Higher Education Department Govt. of Assam	Gyanjyoti Programme	Govt. of Assam	2020	Rs. 75652/-

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. An Online Career Guidance & STEM Training Programme was organized by IQAC in assistance with RUSA unit of the college for the students on 03-07-2020 at 5.30 P.M. through Zoom Meeting. The main objectives of this training programme was to inspire the students for their career planning, Personality Development, 21st century Skill like creativity, innovation etc. Total number of Students including teachers participated in the programme was 90 (Ninety).</p>		
<p>2. A Three Day hands on 'Online Classes Informative Training Programme for the Faculty Members of the College' was organized by IQAC and Online Class Management Committee of the College from 6th August to 8th August 2020.</p>		
<p>3. A Webinar on the Topic "Awareness on Prevention of Cancer & Healthy Life Style" was organized by IQAC, P.B. College, Gauripur in collaboration with Sanjeevani: Life Beyond Cancer on Zoom Meeting on 21st Sept 2020 at 4. P.M. and 45 numbers of Students and Teachers participated in the webinar.</p>		
<p>4. An awareness on 'National Human Trafficking Awareness Day' was organized on 11-01-2021 in collaboration with World Vision India Act</p>		

Pilot Project. The students from neighboring schools and some citizens of the locality were present in the programme. More than 75 numbers of participants were present in the programme.

5. An 'Online Workshop on Awareness about Consumer Grievance Redressal Mechanism' was organised jointly with IQAC, P.B.College, Gauripur & RBI Ombudsman Guwahati on 18-02-2021 in Cisco Webex platform at 2.15 P.M. Numbers of participants present in the programme were 38.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submission of pending AQARs of the college to NAAC	Submitted the pending AQAR for the Academic Session 2016-17, 2017-18, 2018-19 and 2019-20 as per plan.
Adoption of a village by the college for its development that could not be realized during the last academic year 2019-20 due to pandemic	The initiative has been taken for adoption of a nearby Village "Beguntali" under Geramari Gaon Panchayat.
To introduce a folk museum in the campus	Due to paucity of rooms and infrastructure Folk Museum could not be prepared in this academic session.
To organize National Seminar/Workshop/FDP/Literary forums/Debating Competition etc.	Amid Covid-19 Pandemic situation the institution has organized 3 (Three) numbers of Online Workshop on Teachers Training, Career Planning Workshop for the students, and Finishing School Programme. 2 (Two) Webinar on Prevention of Cancer and Healthy Life, and Lecture on English Poetry.
To organize a book fair with a literary programme from Sahitya Akademi, Kolkata	Due to Covid-19 Protocol of the Govt. of Assam, the programme could not be organized.
Introduction of formal mentoring facility for the students	Formal mentoring system has been introduced

Procurement of books for the central library as per the requirement of various departments	Books procured by the Central Library for newly introduced UG-CBCS courses
Modernization of Central Library with Automation for better facility to the students	Work order for Library Automation work has been done.
To enrich departmental library of the college	The HoDs of the concerned Departments are working for enriching Departmental Library from their own.
To organize Alumni Meet of the college	Alumni Meet has been organized.
To organize Guardian Meet of the college	Guardian Meet has been organized.
To organize programmes for community people through Extension Cell of the college	5 Nos. of Extension activities have been organized.
To provide necessary furniture to the Girls' Common room	Required furniture is provided to the newly constructed Girls' Common Room.
To execute the GB decision on introducing PG courses in the college	Process for introduction of PG courses has been initiated.
To construct a permanent Gymnasium Hall for installation of Gymnasium equipment	The process has already been started for construction of permanent Gymnasium Hall on the top of .the Digital Classroom.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body, P.B. College. Gauripur	22/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	31/03/2022

15. Multidisciplinary / interdisciplinary

P.B. College, Gauripur is an affiliated college under Gauhati University and the college provides BA & B.Com Honours and Regular Courses under UG-CBCS Semester system for the students. The students are given the opportunity to choose the Skill Enhancement Courses which are multidisciplinary in nature. The students of both Regular and Honours Courses can opt Generic Elective Courses and SEC Courses which are interdisciplinary in nature for their BA and B.Com Courses.

16. Academic bank of credits (ABC):

Since the college is affiliated under Gauhati University, the college is to follow the syllabus and curriculum designed by the university. The college plans for effective implementation of the curriculum. Gauhati University has not introduced the Academic Bank of Credits yet. Hence, the college does not have the mechanism of Academic Bank of Credits at present.

17. Skill development:

The college provides Skill Enhancement Courses for BA & B.Com programmes. The students of both Honours and Regular Courses are to study SEC (Skill Enhancement Courses) in 3rd and 5th Semester of BA & B.Com programmes. The following pool of SEC courses are offered to the students and they can choose as per their interest and courses of study.

Skill Enhancement Course BA & B.Com 3rd and 5th Semester

Sl. No	Subjects	Semester	Paper and Paper Code
01	Assamese	3rd Semester	ASM-SE-3014 : Functional Assamese
02	Political Science	3rd Semester	POL-SE-3014 : Parliamentary Procedure and Practices
03	Arabic	3rd Semester	ARA-SE-3014 : Spoken Arabic -I
04	Economics	3rd Semester	ECO-SE-3014: Data Collection and Presentation
05	Education	3rd Semester	EDU-SE-3014 : Public Speaking

06	Philosophy	3rd Semester	PHI-SE-3014 : Philosophical Counselling	
07	English	3rd Semester	ENG-SE-3014 : Creative Writing	
08	Hindi	3rd Semester	HIN-SE-3014 : Karyalini Anuvad	
09	History	3rd Semester	HIS-SE-3014 : Historical Tourism in North India	
10	Sanskrit	3rd Semester	SKT-SE-3014 : Acting and Scripts Writing	
11	Commerce	3rd Semester	COM-SE-3014: Entrepreneurship	
12	Mathematics	3rd Semester	MAT-SE-3014: Computer Algebra System and Software	
13	Bengali	3rd Semester	BEN-SE-3014 : Pandulipi Prostuti/ Anuvad	
14	Assamese	5th Semester	ASM-SE-5014 : Editing and Publication	
15	Political Science	5th Semester	POL-SE-5014 : Public opinion and Survey	
16	Arabic	5th Semester	ARA-SE-5014 :Spoken Arabic- III	
17	Education	5th Semester	EDU- SE-5014:Extension Activities	
18	Philosophy	5th Semester	PHI-SE-5014 : Reasoning & Logic	
19	English	5th Semester	ENG-SE-5014 : Translation : Principles and Practices	
20	Hindi	5th Semester	HIN-SE-5014 : Rang Alekh Abong Rangmanch	
21	Sanskrit	5th Semester	SKT-SE-5014 :Niti Literature	
22	Commerce	5th Semester	COM-SE-5014: Entrepreneurship	
23	Mathematics	5th Semester	MAT-SE-5014 : Combinatorics and Graph The	
24	Bengali	5th Semester	BEN-SE-5014 : Citranatya Rasana aru Bangl	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curriculum and syllabus of BA & Com Courses are designed in such a manner that the students of both Honours and Regular courses are to study the courses of Indian Languages and culture which are integrated with Indian Knowledge system in appropriate manner. The majority students of the college studies in Indian vernacular language as their medium of learning. Besides the college provides courses of classical language like Sanskrit. The students are offered Modern Indian Languages as core subjects of studies for BA/B.Com Courses.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college provides the UG-CBCS courses of BA and B.Com programme as per the syllabus of the affiliating Gauhati University. The curriculum is designed on field based studies focusing on the principle of Outcome based Education. There is clarity and flexibility about the curriculum among the students and teachers. The students are facilitated education through traditional and ICT based classes as well. The students having Skill Enhancement Courses are to undergo field based and project based studies. The college provides facilities of computer based learning to the students as well. The process of teaching learning involves students taking responsibility for their goals.

20.Distance education/online education:

The college provides various courses through Open and Distance Learning system under Krishna Kanta Handique State Open University (KKHSOU) and Open and Distance Learning Centre of Gauhati University. The college has the study centres of both KKHSOU and ODLIC of Gauhati University with a motto 'education beyond barrier'. The differently able learners are provided free of cost courses of study through KKHSOU study centre. Many in service learners are benefitted from the KKHSOU study centre of the college for their higher studies. During Pandemic the college facilitated the students through online teaching as per the guidelines of Gauhati University. The Internal Evaluation as well as the External Examinations of Gauhati University were also conducted through online mode during the academic session 2020-2021.

Extended Profile**1.Programme**

1.1 3

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 953

Number of students during the year

File Description	Documents
Data Template	View File

2.2

225

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

254

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

40

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

30

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	953
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	225
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	254
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	40
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	30
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	10363000/-
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. P.B. College, Gauripur is permanently affiliated to Gauhati University. The committee for Courses and Studies (CCS) of Gauhati University prepares the curriculum for both UG and PG courses. The CCS of a particular subject comprises of faculty members from the university and different colleges. After extensive deliberations, the CCS prepares a detailed curriculum for a specific subject and the same is uploaded in the university website for communication to the affiliated colleges. Being an affiliated college of the university, P.B. College, Gauripur follows the curriculum designed by Gauhati University in letter and spirit. The process of planning and implementation of curriculum delivery starts rolling with the preparation of centrally implemented class-schedule by the Academic Council of the college designed at the very beginning of the academic session. The process of curriculum planning and implementation during this academic session 2020-2021 has

been affected by lockdown protocols necessitated by the crisis of Covid-19 Pandemic. The academic session also started behind its schedule time and a staggered mechanism is adopted for enrolment of new students, formation of new academic committee and preparation of the central time table. The Covid-19 related guideline issued by Gauhati University is adhered to while preparing departmental time tables. Departments are encouraged to shift a portion of the teaching-learning activities to soft platforms like Google Docs, What's App, E-mail etc. A time table for online mode of classes was also prepared following the Covid-19 related guidelines issued by Gauhati University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A rigorous mechanism of internal evaluation helps the college to implement the guidelines issued by Gauhati University for effective and continuous assessment of the students' academic progression. Individual departments are issued directives by the Examination Cell for conducting internal examinations. The Examination Cell is equipped with necessary infrastructural requirements, especially for storing the confidential documents relating to examinations. If the students have any examination related query, they can approach the examination cell members for guidance. The internal examinations for general courses are conducted by the college in accordance with the academic calendar. The Examination Cell along with the Principal and HODs shoulder the responsibility of deciding on the date and time for internal examinations. Internal evaluation is based on students' attendance, home assignments, seminar presentations and internal examinations as applicable. Students of VI semester with Assamese or Philosophy as Major course are evaluated for their project report submission. Respective departments conduct this evaluation process according to subject specific criteria and marks are allotted on the basis of the same. Due to Covid-19 Pandemic situation, the college had to assess and evaluate the progress of learning of the students mostly through online assignment.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://www.pbcollege.co.in/upload/acalendar/2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The College is affiliated to Gauhati University and has to follow the curriculum designed by the affiliating university. The College prepares plan for proper implementation of the curriculum. In doing so, the college integrates crosscutting issues like Professional Ethics, Gender, Human Values, Environment and Sustainability through various co-curricular activities such as classroom seminars, workshops, literary forums, debating competitions, cultural programmes, student induction programme, finishing school programme etc. or organised by the college.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524">No File Uploaded</td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743">No File Uploaded</td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	No File Uploaded	
File Description	Documents								
URL for stakeholder feedback report	No File Uploaded								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded								
Any additional information(Upload)	No File Uploaded								
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website								
<table border="1"> <thead> <tr> <th data-bbox="86 1021 529 1088">File Description</th> <th data-bbox="529 1021 1436 1088">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1088 529 1191">Upload any additional information</td> <td data-bbox="529 1088 1436 1191">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1191 529 1303">URL for feedback report</td> <td data-bbox="529 1191 1436 1303">Nil</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	URL for feedback report	Nil			
File Description	Documents								
Upload any additional information	No File Uploaded								
URL for feedback report	Nil								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
1060									
<table border="1"> <thead> <tr> <th data-bbox="86 1662 529 1729">File Description</th> <th data-bbox="529 1662 1436 1729">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1729 529 1796">Any additional information</td> <td data-bbox="529 1729 1436 1796">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1796 529 1908">Institutional data in prescribed format</td> <td data-bbox="529 1796 1436 1908">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

224

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Pramathesh Baruah College, located at Gauripur town caters mainly to students coming from rural areas. Majority of students admitted in the college come from marginalized communities like Scheduled Castes, Scheduled Tribes, Other Backward Classes and Religious Minorities. To address the learning gap amongst students, some departments conduct entry level tests to categorise students into slow and advanced learners and provide remedial classes for slow learners. As a follow up action, tutorials are assigned for slow learners. Teachers supervise the progress of slow learners. Students are divided into groups and included in the Mentor Mentee system to ensure that students receive specific attention from teachers. Verbal tests are conducted regularly in classes. Under the guidance of teachers, students are encouraged to organize classroom seminars on topics relevant to the course. Such seminars play a crucial role in bringing into fresh perspectives and also inculcate public speaking capability in students. Some departments reach out to parents and conduct parents-teachers meeting on a regular basis. Students are encouraged to inculcate a practice of group study. Advance learners are assigned to help their peers. This is useful in inculcating team spirit amongst students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
953	42

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To ensure an all round development of students, the college undertakes a number of student centric activities. Students are sent to participate in inter college debates, quizzes and various other competitions on a regular level. Gender awareness camps and counseling sessions are organized regularly. Along with this, a number of problem solving methodologies are used. Students are asked to prepare assignments. Classroom tests, debates, workshops are organized to enhance learning experiences of students. Tours are regularly organized to ensure that students can have a practical approach. Field visits for Environmental Studies and Skill Enhancement Course like Historical Tourism are organized. Students write reports on these field visits as a part of curriculum. Some departments regularly publish wall magazines and newsletters on specific themes. The Debating Society of college organizes debates and quizzes regularly. Electoral Literacy Club of the College also organizes various programmes to spread voter awareness and inculcate democratic ethos amongst students. The Club also organizes public speaking competitions, quizzes and debates on the occasions of Constitutional Day, National Voters' Day. Students are encouraged to contribute to various literary magazines.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has been trying to encourage the use of ICT tools in classroom teaching. For this the college has two smart classrooms

and a digital classroom. Teachers from some departments use powerpoint presentation in their classes. Some departments also screen documentaries related to course. The second wave of Covid induced lockdown ensured that classes were held online. The various departments of the college held online classes using platforms like Zoom and Google Meet keeping in accordance to government outlines and SOPs issued from time to time. Some teachers recorded short videos of lectures and uploaded them in their personal blogs so that students can access them according to their convenience. Some departments also circulated notes through platforms like Whatsapp. Apart from this the college has a Wi-Fi enabled campus which helps the students access digital resources regularly. The college also has a Computer Lab where students can learn the basic functions of computers. Teachers are encouraged to use ICTs for routine purposes like lesson plan development, record keeping of students, record of internal marks, collecting feedback for specific papers etc. The faculty is adapting to the usage of ICT tools to provide quality education to students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

556

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The college follows a policy of Continuous and Comprehensive Evaluation of students when it comes to internal assessment of students. The break up of internal assessment prescribed by the college is as follows:

50% through class tests or sessional exam

30% through classroom presentation and home assignment

20% through attendance

Students are informed of this break up at the beginning of the session so that they can avail the benefits. The college prospectus also mentions this. Students along with their guardians are further informed of this break up during parent teacher meetings. Dates of exams are notified on college notice boards for prior information of students. Teachers hold regular exercises in classes to familiarize students with the syllabus, probable questions for tests as well as the module of evaluation. Apart from this, multiple tests are held to give students the opportunity to improve their performance. Teachers are also encouraged to use innovative methods to evaluate students like pop quizzes in class, open book tests, classroom seminars etc. Students who are lagging behind in case of attendance are regularly reminded and asked to improve their attendance to avail the marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows a policy of continuous and comprehensive evaluation in case of internal assessment of students. To ensure transparency and accountability in the process, students are made aware of the break up of the internal assessment, the required syllabus for the tests and the dates of the exams way ahead to ensure that they get adequate preparatory time. Apart from this the college has a mechanism in place to address the grievances of students when it comes to their performance in sessional tests and

exams. The answer scripts of the sessional exams and various class tests are returned to the students with detailed remarks and comments. Teachers also discuss with students their papers individually and pin point areas where they can improve. If a student misses out on the exams for genuine reasons, the departments arrange for another exam so that students don't miss out on the marks allocated for sessional exam. If a student feels his/her performance in the test was not upto the mark, the departments are given the flexibility to re-evaluate the students. The marks are finalized and sent to the university only after students are given the opportunity to review them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the beginning of every session, the students are introduced to the course and programme outcomes. Orientation programmes are held to familiarize students to the course content as well as scope and prospect of various courses. The programme outcome is also uploaded in the college website so that students can assess. Teachers make it a point to familiarize students about the course outcomes as well as future prospects of the courses during classroom teaching. Departments also maintain an informal set up in which students can discuss with their teachers about future prospects and career choices.

The learning outcomes of various programmes is communicated to the student through prospectus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college ensures that students are made aware of course outcomes, course specific outcomes and programme outcomes. During the orientation programme the students are made aware of the scope and opportunity that various programmes and courses provide. The programme outcome is also uploaded in the college website so that students can assess. Teachers make it a point to familiarize students about the course outcomes as well as future prospects of the courses during classroom teaching. Departments also maintain an informal set up in which students can discuss with their teachers about future prospects and career choices.

Along with this students are given an opportunity to measure their attainment of various course and programme outcomes by analyzing their performance in different exams. All internal exams and class tests results are communicated to the students regularly through concerned teachers and departments. Along with this, at the end of each academic year students are given report cards through which they can assess their attainment of course outcomes. The various departments collect information of their alumnae and keep a record of students who are enrolled in higher education. This also works as an important marker of evaluating attainment of course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

172

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.pbcollege.co.in/upload/ssr/1671687215.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. A Sradhanjali Anusthan in co-operation of 69th Death Anniversary of Legendary film artist Pramathesh Ch. Barua was organised on 29th November 2020

2. Awareness programme on COVID 19 Pandemic organised by P.B.College in association with 48 BN CRPF Dhubri on 8.3.2021

3. World Environment Day organised from 3rd to 5th June 2021 by ECo Club of the college.

4. National Human Trafficking awareness day organised by World Vision India Act, Pilot Project in association with Extension Service Cell and IQAC, P.B.College on 11.01.2021. Total 85 Nos. of students attended the awareness programme.

5. Career Counselling Session Job Prospectg in 21st Century organized by Career Guidance Counselling Cell of the college. The speaker of the session was Ranjan K. Barua. Total 95 nos of students attended the programme.

6. Fit India Freedom Run 2.0 & Cleaning Drive organised by Eco Club in association with NCC Platoon, PB College on 14,08.2021. Total 120 nos of students participated in the programme.

7. Eco Club, P.B.College Gauripur participated in One District One Green Champion Programme organised by District Administration on 26.08.2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

395

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 15 Nos.of Classrooms, of which 08 Nos. are of Assam type rooms since the establishment of the college. There are 04 Nos. of RCC rooms havingLCD Projector Facilities with internet connectivity points. Further, there are 03 Nos. of Rooms RCC built with CI sheet of which 01 room is of large size which is also used for auditorium purpose and also having Audio-Visual aid provision.

In addition to these rooms, one room is made for Digital Class Roomwith ICT facilities having video- conferencing system along with leased line connectivity is also in use both regular class as well as for seminar, workshop, symposium etc. One more Conference Hall is there with Audio-visual and projector facility having state of art furniture which is also used for classes many a time by the teachers s per heir need.

The college has one Computer Lab having 35Nos. of computers with LAN facilities One language lab having 16 Nos. of Computer for learner and one server computer is also in the college with Orel Software Sysytem.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has one gymnasium set up along with sufficient Nos. of gym equipment like Cable Cross Over, Smith Machine, Hack Squat, Olympic Roa 5 feet, Dumbell Rock, Gym ball 85 gm. Pack Deok Fly Machine etc. The college is also well equipped sports facilities having both indoors and outdoors games. The outdoor games facilities are like Football, Volley ball and Cricket set which are available in the college for regular sports activities. The indoor game facilities are like badminton, Table Tennis, Carom, Chess etc. are available at our college for regular practice. The items of athletics are like Javelin throw, Shot-put, Discuss throw etc. are use for annual games & sports of the college. The college has the long tradition of cultural performance in Annual college week, University Youth festival, District level competition, Local level competition by the students in various events like singing, dancing, drama, mimicry etc. Specially, in folk song and dance the college always has a leading position. The instruments are generally possessed by the students for regular practice and college also provides Harmonium. Tablas, Guitar, Organ etc. as when necessary for any competitions

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****Rs. 2148726/-**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Data requirement for year: Upload a description of library with, ? Name of ILMS software SOUL ? Nature of automation (fully or partially) : FULLY ? Version : 2.0 ? Year of Automation : 2021

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Rs. 1,81,991 (Books) + 9,345 (Journal) + 9500 (N List) = 200836/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

Approximately 07 Nos of teachers and average 55 Nos of students pay visit to Central Library everyday

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

WiFi facilities through FTTH connection of BSNL is being updated by the system time to time. Existing IT facilities are in updated position.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

Rs. 2148726/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has limited number of non-teaching staff members for official works and technological support with management of computers, LCD Projectors and other ICT devices available in the college. Despite that, the Administration of the college maintain all the ICT Tools and devices with the assistance of the

contractual staffs appointed time to time as per need of the college. In the case of major fault and repairing of the computers and other ICT devices the college engage the IT Professionals for the purpose as and when requires. Similarly, the sports materials are well managed by the in-charge teachers with the help of interested students of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

969

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
65	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
65	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students of the college to participate in different co-curricular activities. The college has held counciling session for students with a view to encouraging them to pursue their field of interest . The students of the college took active participation in extra curricular activities and in different events held in this year. Students zeal for their academic interest are being cared of by different committees like debating society, expression-a litereay cell, cultural unit etc. The physical active participation in this year was restrained due to Corona Pandmic. Yet the respective concern teachers tried to encourage them to pursue their hobbies and interest through google meet. Their problems and queries were never remained unheard by teachers and adminstration of the college during lockdown.

File Description	Documents
Paste link for additional information	aq
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association. The association takes interest in academic field of the college. Though the association is not registered yet, but it gives time to college management to discuss on different academic issues and the college authority tries to follow alumnee's suggestion for better interst of students faternity. The alumnee of the college have belonged to different walks of life, and their respond to the calls given by college authority is always praise worthy. The college has opened a close whatsapp group of passed out students (old and new) to update them in regardof different academic activities. They have been awared of our accademic and adminstrative achievemnt and limitation. Sensing the same the association has thought to construct extra classrooms for students in coming year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISSION OF THE COLLEGE

- To create opportunity for access of affordable quality education, while equipping students with knowledge and skills in their chosen disciplines.
- To inculcate values, identify hidden talents, provide opportunities for students to realize their full potential.
- To work for equity in learning process among the Socio-economic disadvantaged groups including gender.

- To evolve Holistic Educational Eco-System reviving the heritage of Indian Knowledge System in consonance with 21st Century Skill requirement and changing global knowledge landscape.
- To shape students into future leaders, entrepreneurs and above all good human beings.

MISSION OF THE COLLEGE

Pramathesh Barua College, Gauripur is essentially conceived as an avant-garde premier institution of Higher Education to affirm responsiveness to social accountability in the face of dynamic and competitive world. Its mission include-

- To provide "inclusive education" to reach the unreached;
- To weave a symbiotic academic culture of the indigenous and the global;
- To expand development skills and generate employability;
- To collaborate with stakeholders to make "quality" the defining element of its "relevance" and "functionality"; and
- To nurture the spirit of democracy, peace, and progress in society

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is run by an apex body i.e Governing Body constituted as per the government of Assam norms which is called the Assam Provincialised Colleges and Assam Non-Government College Management Rules 2001. Besides, for smooth functioning of administration and academic pursuits of the college, decentralization and participatory management system has been effectively implemented as the core of successful administration of the college. The college has several committees constituted of different stake holders as a participative management system, such as Academic Council, Admission Committee, Examination Cell, Grievance Redressal Cell, Hostel Management Committee, Anti Ragging Cell, Anti Sexual Harrasment Committee, Vigilance Cell,

Women Cell, Disaster Management Cell, Extension Activities Cell, Debating Society, The Literary Society: Expression, Elected Body of Students' Union, Alumni Association and some other committees for co-curricular activities. The college authority ensures participatory administration and management engaging teachers, students, non teaching staff, guardians and other stake holders for transparent management with accountability and responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Immediate after NAAC accreditation in October 2015 the college reviews the observations and recommendations made by the Peer Team of NAAC. The college authorities with the help of IQAC analyze the SWOC of the institution for preparing the next five year perspective plan for strategic development of the college. Accordingly the college sets extensive goals of the strategic plan to impart quality higher education and research facilities to the students' community and the teachers as well. The infrastructure development of the institution is also a part of the strategic plan for facilitating the support system to the students for creating a holistic academic environment of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

P.B. College, Gauripur is permanently affiliated to Gauhati University, Guwahati, Assam. The college is administered by the rules and regulations of Assam Provincialised Colleges and Assam Non-Government College Management Rules, 2001. Having been provincialised, the college has three-tier system of governance. It is governed by the Ministry of Education, Government of Assam as one of the policy makers; at the management level the college is governed by the Governing Body an apex body of the college; and at the college level, the Principal is the apex of the internal administration and is assisted by the IOAC, HoD's, non-teaching staff of the administrative set up.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The P.B. College, Gauripur has an effective Faculty Empowerment Strategies and welfare measures. The college has a Library with

Internet facility and a considerable number of books, journals, magazines and newspapers which can be accessed by all employees. Internet facility is available in the library with computers for browsing e-materials in NLIST for enriching up to date knowledge and information. Besides, the college has a playground, gymnasium, canteen, Wi-Fi facility in the Campus and other basis amenities. Maternity benefits are provided to the women employees as per Govt. norms. The college encourages the teachers to organize and participate in the seminars, workshops, Faculty Development Programmes like OP/RC and Short Term Courses. The teachers are also provided NoC to pursue M.Phil and Ph.D programme without hampering the normal classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the rules and regulations prescribed by the Director of Higher Education, Government of Assam for the Performance Appraisal of teaching and non-teaching staff. The following is the description of the Performance Appraisal of the

teaching staff.

1. Academic qualification from HSLC till Post Graduation.
2. Research Degrees such as M.Phil, Ph.D./D. Phil, D.Sc/D. Litt
3. Appointments held prior to joining to this college, designation, salary grade etc.
4. Posts held after joining this institute.
5. Period of teaching experience both at PG & UG levels.
6. Research Experience
7. Field of specialization under subject/ discipline
8. Academic Staff College Orientation/ Refresher Course/Summer School/ any other course attended.
9. API Scores awarded based on Lectures/ Seminar /Tutorials/Practical/ Contact Hours.
10. API score based on Preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resources to students.
11. API score based on use of Participatory and innovative Teaching-Learning Methodologies/ Audio-visual teaching aid, Updating of subject Content, Course Improvement etc.
12. API score based on examination Duties Assigned and Performed
The Performance Appraisal of the non-teaching staff is purely based on the guidelines prescribed by the Director Higher Education, Government of Assam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

P.B. College, Gauripur being a provincialized HEI, maintained finance and accounts with regular internal audit during the period 2020-2021 as per the Govt. norms. However, the external audit report which was done by Director of Audit, Government of Assam is still awaited.

Internal Audit:

The internal audit of the college was conducted by reviewing and cross checking every transaction by the internal auditor appointed by Governing Body of the college. During the course of the audit, the internal control system was reviewed and it was found that the then existing system was adequate. The account section of the college is accountable to provide the necessary records of all kinds of transactions to the Internal Auditor to ensure fair and proper transaction. The cash books were also maintained as per Government rules. As per the internal audit of the year 2020-2021, there were no major findings and objections. Minor errors/omissions/commissions when pointed out by the internal audit team were immediately corrected / rectified and precautionary steps were taken thereafter to avoid recurrence of such errors in future. During the year, the institution maintained bank accounts for each fund with various banks. The transactions of these funds were also recorded properly in separate cash books. The balances of these accounts were duly reconciled with the books of accounts maintained.

External Audit:

The college authority has requested the higher authority for External audit and very soon it will be conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resource mobilization policy of the college focuses on achieving the goals and target of the institution ensuring accountability and transparency. The college mobilized its resources for generation of funds from the self financing and professional courses namely PGDCA and the Study Centres of KKHSOU (Krishna Kanta Handique State Open University) and IDOL (Institute of Open and Distance Learning) of Gauhati University. Resource mobilization was also carried out by Students fees, etc. Funds generated were used for maintenance and development of the college. The College gets some amount of funds by conducting external examinations. Optimal utilisation of resources was ensured through-

1. Allocation of adequate funds for effective teaching learning practices.
2. Utilization of budget to meet day-to-day operational and administrative expenses and maintenance of fixed assets.

3. Enhancement of library facilities.

4. Funds were also utilized for development and maintenance of infrastructure of the college.

5. Some funds were also utilised for extension activities through NCC and NSS as part of social responsibilities. Main motto of resource mobilization and optimal utilization of resources is to put P.B. College, Gauripur on benchmark and quality teaching and unique growth of the students.

Each and every amount received is at par with the budget allocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the college has contributed significantly in preparing Annual Action Plan as per the long term strategy of the institution. The Action Plan is discussed with the Governing Body of the college for its timely implementation. The IQAC has worked hand in hand with other stakeholders of the college for total quality management. The IQAC of the college looks after the proper implementation of all the statutory guidelines which are to be strictly followed by various cells and committees of the college right from following reservation in Admission process to the delivery of support services to the students. The IQAC of the college is also concerned of the proper implementation of curriculum planning including evaluation process. During the Academic session the Governing Body of the college has taken initiatives of two major construction works of the college i.e. one is permanent structure of Gymnastic Hall and completion of Indoor Sports Complex for the students of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college has provided a common format of the periodic Teaching Plan and Periodic Progress of the Teaching of the lessons to the each of the departments of the college for proper documentation and follow up wherever is necessary. The matter is discussed in the academic council of the college in a regular interval for timely completion of the syllabus and proper evaluation process. So that incremental improvement of the teaching learning activities takes place in a consistent manner. The IQAC also encourage the various cells and units of both academic, extension and sports activities to work for the students and community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

P B College is committed to work consistently on various aspects of gender sensitization and creation of awareness amongst students in general and girls students in particular. With this aim in mind, the college carries out various activities. The college has a Women's Cell and a Gender Sensitization Committee. Informal counseling sessions are regularly carried out among the students especially female students by the faculty members. Talks on gender equality and against gender based discrimination are organized. New students are also sensitized on these issues.

In this regard an awareness programme on Empowerment of Women through Legal Awareness and Gender Sensitization was organised by the District Legal Service Authority and Women's Cell of P B College on 08.12.2021. In this session, the District and Sessions' Judge Shri Thaneshwar Kalita delivered an important lecture on the need of legal awareness amongst women as a stepping stone to empowerment. Chief Judicial Magistrate Dewan Mubashshir Hussain delivered a lecture on the various provisions of the Vishakha Judgement which laid down the rules for countering sexual harassment of women at workplace. Along with these two speakers Panel advocates of District Legal Service Authority Advocate Mahua Das and Advocate Muktara Islam spoke about the legal procedure to be followed by women in case of harassment and the services that are provided by DLSA for free of cost. The programme was attended by a large number of students

File Description	Documents
Annual gender sensitization action plan	<u>In the beginning of each academic session the college authority meets with the members of Women Cell and Gender Sensitization Committee of the college for preparing an action plan of gender sensitization programme creating awareness among the students. Accordingly, it is planned to organize the programmes on various occasions like Freshmen Social Function, International Women's Day, Fight against Child Trafficking and during Annual College Week Festival.</u>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>The college has a Committee Against Sexual Harassment, Women Cell, Gender Sensitization Committee, and a Vigilance and Discipline Maintenance Cell</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has an Asset Managenet Committee. The Committee takes stock of the waste material of the college at the end of every academic session. The Asset Management Committee identifies the solid waste materials like used papers, furniture and also E-Waste materials like UPS, Desktop Computer Monitors, Printers, Photocopy Manchines etc. After proper scrutiny, the the solidand e-waste materials are sold out to the particiular vendors who use all such

solid waste and e-waste materials for recycling. The college is very much concern of not to dispose of any electronic materials in nearby areas which can destroy the eco-system of the environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 443 529 506">File Description</th> <th data-bbox="544 443 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 512 529 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="544 512 1436 645">No File Uploaded</td> </tr> <tr> <td data-bbox="86 651 529 748">Certification by the auditing agency</td> <td data-bbox="544 651 1436 748">No File Uploaded</td> </tr> <tr> <td data-bbox="86 754 529 851">Certificates of the awards received</td> <td data-bbox="544 754 1436 851">No File Uploaded</td> </tr> <tr> <td data-bbox="86 857 529 916">Any other relevant information</td> <td data-bbox="544 857 1436 916">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	C. Any 2 of the above
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Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 1473 529 1536">File Description</th> <th data-bbox="544 1473 1436 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1543 529 1639">Geo tagged photographs / videos of the facilities</td> <td data-bbox="544 1543 1436 1639">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1646 529 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="544 1646 1436 1778">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1785 529 1881">Details of the Software procured for providing the assistance</td> <td data-bbox="544 1785 1436 1881">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1888 529 1946">Any other relevant information</td> <td data-bbox="544 1888 1436 1946">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	No File Uploaded	Policy documents and information brochures on the support to be provided	No File Uploaded	Details of the Software procured for providing the assistance	No File Uploaded	Any other relevant information	No File Uploaded	
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Details of the Software procured for providing the assistance	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other											

diversities (within 200 words).

The demography around the college is constituted of pluralistic society in terms of religious faith, language and culture. P.B. College, Gauripur is a co-educational institution having inclusive environment of tolerance, mutual respect and harmony towards each other. There are students from SC, ST, OBC, Minority and General students in the college. Most of the students are from the rural areas of the surrounding villages of the town Gauripur. The P.B. College family has nurtured an environment of 'Basudhaiva Kutumbakam', the world is one family where students organise various cultural festivals of the state and participate in them with their zest. Besides the Extension Cell of the college, the NSS and NCC Units are also active in organising various programmes of national integrity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is committed to work on the aspects of activities for inculcating values for being responsible citizens. Keeping this view, the college conducts various events. In conformity with Rusa's 'Finishing School', two-day online workshop from 25th to 26th Oct, 2021 to encourage, motivate and prepare graduating students for better employability, industry readiness and a prosperous career through appropriate training intervention. The workshop focuses on soft skills, communication skills, positive attitude, interview skills, and public speaking skills. An Awareness Programme on Harmful Effects of Tobacco Use organized by District Tobacco Control cell, NHM, DHS, Dhubri in collaboration with Eco Club of the college in the college campus. World Vision India, ACT Pilot Project in association with IQAC P B College, Gauripur organized National Human Trafficking Awareness Programme in the college campus. The college celebrates Independence day and held a prize distribution ceremony in view of the competition made for the NCC Platoon on 15th August 2021. The college celebrates Gandhi Jayanti on 2nd Oct, 2021. The college also celebrates Republic Day on 26th Jan, 2021 in the college campus. An awareness

program on Grievance Redressal Mechanism and the precautions in using Digital Banking organized by RBI, Guwahati Chapter and IQAC of the college through the platform Cisco Webex on 12.02.2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college makes a constant effort every year to celebrate commemorative days, events and festivals in the college campus. The college constitutes various committees to organize the activities time to time. During the year 2020-21, the college celebrates 18th death anniversary of Padmasree Pratima Barua Pandey at Matiabog Campus of the college on 27.12.2020 and on the

same day in 2021 the college also organizes 'Smriticharan Sabha' in commemoration with death anniversary of Padmashree Pratima Barua Pandey in the main college campus. A talk on Life and Philosophy of Dr Sarvapally Radhakrishnan in commemoration with Teachers' Day Celebration on 5th Sept, 2021 organized by IQAC in collaboration with Cultural Activities Cell of the college. The college organizes 'Smriticharan Sabha' in commemoration with death anniversary of Pramathesh Barua on 29th Nov, 2021. Following the tradition of holding Freshers' Social and Fateha-E-Dowaj-Doham every year, the college organizes Freshers' Social for newly admitted students this year on 22.12.2021 and also organizes Fateha-E-Dowaj-Doham on 23.12.2021. An online Webinar on 'E-Resources and Its Uses organized jointly by IQAC and Alokesh Ch. Barua Library of the college on 03.06.2020. Altogether 131 teachers from different colleges participated in the webinar. Eco Club and NCC Unit of the college in association with 48 Bn CRPF, Gauripur observes World Environment Day on 5th June, 2020. In commemoration of the day, a Plantation Programme was organized on the surrounding of the main college campus and also in the Matiabag college campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1:Community extension services are considered as a part of service to the nation. The extension services often boosts and encourage the people in participatory service to the society. The extension services provided by the college include the services to the children, underprivileged, the ignorant and uneducated rural people, and the people in needs during Lock-down period and so on. The college makes an honest effort to provide services through Extension Cell and other organizations of the college in organizing various extension activities.P.B. College, Gauripur had extended its helping hand to the poorest of the poor

of the locality in supplying rations and essential commodities from the collected fund of the Teachers of the college during Covid-19. The teachers of the college donated one-day salary to the Chief Minister's Relief Fund to during COVID-19 period in 2020 and 2021.

Best Practice-2: During COVID-19 pandemic the normal classroom activities with which the teachers and students community were habituated had collapsed. Almost all the educational institutions were shut down during Lockdown period. Our P.B. College, Gauripur was a Quarantine Centre for CRPF personnel from May 2020 to September 2020 during Covid-19 Pandemic. So the Administration and the teaching community of the college had started online classes to maintain continuity of educational learning among the students of the college. Accordingly a mechanism was prepared by an Online Class Management Committee as new normalcy.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During COVID-19 pandemic almost all the educational institutions were shut down for Lockdown. Our P.B. College, Gauripur was a Quarantine Centre for CRPF personnel from May 2020 to September 2020 during Covid-19 Pandemic. After proper sanitization in October 2020 the college was partially operable for physical academic activities as per the SOP of the Governments. So the Administration and the teaching community of the college had started online classes to maintain continuity of educational learning among the students of the college. Accordingly a mechanism was prepared by an Online Class Management Committee as new normalcy.

The Online Class Management Committee of the college prepared a class routine and arranged a training programme for the teachers of the college under the initiative of IQAC of the college. An Online Informative Training Programme was arranged for the teachers of the college to get prepared for conducting both

synchronous and asynchronous online class as per the routine prepared by the committee. In this way, the scheduled online classes were conducted by the teachers of the college.

There has been a good response from the students in the online learning process despite limited devices available to the students. The students were gradually introduced with the new normalcy of online classes substituted by the physical classes as per the SOP of the affiliating university, Gauhati University and Higher Education Department, Govt. of Assam.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Organizing State and National Seminars,
2. Publishing Wall Magazine for the Departments of Economics and English,
3. Publishing Research Book,
4. Making the Institution paperless,
5. Development of ICT-based teaching
6. Installation of Solar Power in the Institution as a measure to save energy and
7. Develop the library facilities
8. Develop Online College management software system in the college